

Volunteer Role Description

Title: Fundraising Coordinator

Position Type: Volunteer

When: as required

Time commitment: 4 hours a week

Reports to: Foodbank Manager

Overview of the role: This role is focused on maximising the funds raised by the food bank, and through it promoting our message and goals. This valuable role will ensure the food bank has a strong fundraising foundation, that will help shape how it operates now and in the future.

Key tasks

- Maximising funds raised by the food bank
- Developing links with local organisations and businesses
- Participating in and representing the food bank at fundraising events throughout the year
- Developing and delivering engaging presentations
- Liaising with the council to obtain relevant licences
- Recruiting and coordinating volunteers for street collections
- Organising fundraising events
- Motivating and supporting other volunteers to engage in fundraising
- Remaining up to date with fundraising best practice and legislation
- Creating regular reports for the Board of Trustees

About you

- Dynamic and innovative
- Excellent presentation skills
- Strong interpersonal skills
- Self-motivated
- Strong team player
- Very organised
- Previous fundraising experience is desirable

Benefits of volunteering

- Using your existing skills to make a difference
- Meet new people who share your passion to eradicate poverty in the community
- Make a real difference to the running of your food bank

Impact of your role

- Helping to drive efficiencies in the running of the food bank
- Protecting the future of the food bank
- Developing the reach of the food bank.

Support

You will be given all the required training and support whilst learning the role.

You will have a main contact throughout your time volunteering. Your main contact will be Fran Chamings

How to apply

For more information please contact HR@westberks.foodbank.org.uk or fill in our application form found on our website westberks.foodbank.org.uk

Date approved: 23/10/24

Approved By: Project Manager